

Diocese of San Bernardino - Catholic Schools

Application for Employment Education and Welfare Corporation

We are pleased that you are interested in applying for a position with the Diocese of San Bernardino. This diocese does not discriminate in hiring or employment on the basis of race, color, sex, national origin, marital status, or on the basis of age. No question on this form is intended to secure information to be used for such discrimination. The diocese reserves the right to favor employees who are Catholic. We will give this application every consideration. However, in accepting it, the diocese makes no commitment of employment to the applicant.

All questions should be answered in your own handwriting.

Position Applied for: _____ Full Time Part Time

Name (in full): _____

Address: _____

Phone Number: (____) _____ Social Security #: _____

Message Number: (____) _____

Other names used in previous employment or schooling: _____

Religious Affiliation: _____

Can you, after employment, submit proof that you have the legal right to work in this country? YES NO

Upon employment you are required to complete an Employee Eligibility Verification (Form 1-9).

Bilingual (other than English) language skills: Language: _____ Speak Write Translate

As an adult, have you ever been convicted of an offense other than a minor traffic violation? YES NO

If YES, please explain nature below. (Convictions are evaluated for each position and are not necessarily disqualifying).

How did you learn about this position?

Diocese Parish School Employee Bulletin Board Newspaper Other _____

Position desired: (Please check all interested positions)

Teacher Indicate Level Preference: Pre-School K 1 2 3 4 5 6 7 8 9-12

If 9-12, indicate subject areas of qualification: _____

Principal Indicate Level Preference: Elementary Secondary

Director Indicate Level Preference: Pre-School

Substitute Indicate Level Preference: Elementary Secondary Pre-School

Date you can begin work _____

Presently Employed: Yes No If yes, can you secure a release? Yes No

Highest Degree _____ Major _____ Minor _____

Obtained from _____ Date _____

Certification State: Yes No If yes list State issued _____ Catechetical Yes No

List any professional special studies or research work you have done

